

Reno Nevada Stake - Baptism Guidelines

Guidelines updated May 2025

To promote uniformity and to assist in ensuring baptisms are a sweet and sacred experience for all involved, we would like to make you aware of the following guidelines:

- Use of the baptismal font and building is to be scheduled through Sister Karen Jones: home 775-324-2033 or cell 775-771-0421, email: wonderweefie@sbcglobal.net. Please notify Sister Jones of any changes made.
- Regarding scheduling baptismal services, “in an effort to support home and church supported observance of the Sabbath Day, the Reno Nevada Stake Presidency requests ward and stake leaders schedule baptisms on a day other than Sunday. Any exceptions should be approved by the Bishop prior to planning the baptismal service. If the Sunday is also a “Home Centered Sunday” as outlined by the Stake Presidency, then a member of the Stake Presidency should also provide approval.”
- To help maintain the spirit and reverence of the baptismal service there should be no sporting events in the cultural hall during baptismal services.
- Members are encouraged to hold family activities on Monday or at other times. No Church activities, meetings, or baptismal services should be held after 6:00 p.m. on Mondays (see General Handbook, 20.5.3).
- The individual reserving the building and font will be responsible for ensuring the set-up and cleaning of room(s) reserved.
- The “Font Specialist” assigned to your ward will be responsible for checking that the font and area are clean before filling the font, which takes approximately 1.5 to 2 hours. There will be extra white towels in both the boy’s and girl’s cabinets for wiping up water for the families if needed.
- Please set up and take down the chairs in the font area.
- Return any unused clothing items to cabinets in the bathrooms.
- Font specialists take used baptismal clothing and towels home for washing. Clothing must be returned and hung up in the Baptism Closet the following day so they will be ready for the next baptism.
- At the conclusion of the baptism, please verify all doors to the building are locked.

The following Church Guidelines are to be followed regarding the font; (see General Handbook, 18.7.4).

- “For Safety, a responsible adult must be present while a font is being filled and remain until it is drained, cleaned, and secured. The font should be drained immediately after each baptismal service. The doors to the font should be locked when it is not in use.”
- Following these guidelines will help prevent accidents, such as children having access to an unattended font.

For additional guidelines on child of record and convert baptisms see the [Handbook of Instruction](#) and the attached [Reno Nevada Stake Summary of Key Baptismal Guidelines](#).

We appreciate your assistance in helping ensure logistical matters are adhered to in facilitating a spiritual experience for baptisms.

Sincerely,

The Reno Nevada Stake Presidency